

## **RIDGE FIRE DISTRICT -- BOARD OF COMMISSIONERS ORGANIZATIONAL MEETING – JANUARY 5th, 2015**

Meeting called to order at 7:11pm by acting Secretary T. Anderson with a salute to the flag and a moment of silence.

Present Commissioners D. Hellberg II, P. Pirozzi Jr., J. Campo, R. Lobocchiaro & J. Scuttina. Acting Secretary T. Anderson & Acting Treasurer C. Pearsall

Result of District Election held December 9th, 2014, posted in minute book.

Commissioner Pirozzi sworn in by Commissioner Lobocchiaro, Oath of Office signed, to be sent to Brookhaven Town Clerk. Commissioner Pirozzi's term of office is January 1, 2015 to December 31, 2019.

Acting Secretary T. Anderson requested nominations for Chairman of the Board for the year 2015. Commissioner Campo nominated Commissioner Scuttina, Commissioner Hellberg seconded nomination.

Acting Secretary T. Anderson inquired if any further nominations, there were none. Motion by Commissioner Lobocchiaro to close the nominations, seconded by Commissioner Hellberg, all in favor. Board was polled with all in favor of Commissioner Scuttina as Chairman.

Meeting turned over to Chairman Scuttina.

Attorney Ring published in Newsday, on December 11th, 2014, notice of Organizational Meeting to be held 01/05/15 and the first Regular meeting to be held on Monday 01/12/15 at 7:30pm.

Motion by Commissioner Pirozzi, to appoint Teresa Anderson as District Secretary and Deputy Treasurer for the year 2015, with a 3% salary increase. Hours 8am – 3pm Monday – Friday plus banking, meetings etc., with 84 hours vacation, 35 of sick hours, 14 personal hours & 70 holiday hours. Teresa carries 117.50 vacation, 13.75 comp hours and 17.75 sick hours from 2014, seconded by Commissioner Lobocchiaro, all in favor, oath of office signed and to be filed with Town of Brookhaven Clerk's Office.

Motion by Commissioner Lobocchiaro to appoint attorney Christopher Ring, attorney for Ridge Fire District for the year 2015, with retainer in amount of \$10,000.00, seconded by Commissioner Campo. Stated hourly rate is \$225.00 for all excluded items, all in favor.

Motion by Commissioner Campo, to appoint Colleen Pearsall as District Treasurer for the year 2015 with a 3% salary increase. Hours 9am- 4pm Monday-Friday plus banking, meetings, etc., with 140 vacation hours, 35 sick hours, 14 personal hours & 70 holiday hours. Colleen carries 28.25 vacation hours and 29.25 sick hours from 2014 seconded by Commissioner Lobocchiaro, all in favor. Oath of office to be signed and sent to Town Clerk's office.

Motion made by Commissioner Hellberg to have all district notices published in Newsday, making Newsday the district's official newspaper, seconded by Commissioner Lobocchiaro, board approves. Commissioner Pirozzi abstains from vote.

Motion made by Commissioner Pirozzi, seconded by Commissioner Lobocchiaro to designate Capital One Bank as District's Official Depository for 2015. Also to designate J. P. Morgan Chase Bank and Depository Trust Corp. as paying agents for Bonds. All in favor. .

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**Motion by Commissioner Campo to appoint the accounting firm of Jones & Little as District Accountants for 2015. Estimated cost \$6,900, seconded by Commissioner Hellberg, all in favor**

**Motion by Commissioner Pirozzi to use Richard Shure and H2M as District architects seconded by Commissioner Lobocchiaro, all in favor**

**Motion by Commissioner Hellberg, to appoint John Boyd EMS Manager as a salary employee for the year 2015, salary will be \$68,912.84. Hours 8am-4pm Monday – Friday, with 80 vacation hours, 40 sick, 16 personal hours & 80 holiday hours. J.Boyd carries 112 sick hours and 116 vacation hours from 2014, seconded by Commissioner Campo, all in favor.**

**Motion by Commissioner Campo to appoint Leo Hadzigeorgiou as Mechanic for 2015 with a 3% salary increase. Workdays are Monday to Friday 7am to 3pm. Mechanic gets 80 vacation hours, 40 sick hours & 16 personal hours. L. Hadzigeorgiou carries 156 vacation hours, & 90 sick hours, from 2014, seconded by Commissioner Hellberg, all in favor.**

**Motion by Commissioner Campo, to appoint Jose Marmol as custodian for 2015 with a 3% salary increase. Hours: 8:00am to 2:00pm. Monday- Friday with 60 vacation hours, 30 sick hours, 60 holiday hours & 12 personal hours. Jose carries 7 vacation hours and 4 sick hours over from 2014, seconded by Commissioner Hellberg, all in favor.**

**Motion by Commissioner Lobocchiaro to appoint Sharon Farina as custodian for 2015 with a 3% salary increase. Hours to be 9 am to 3 pm Monday-Friday with 102 vacation hours 30 sick hours 60 holiday hours & 12 personal hours. Sharon carries 42 vacation hours and 5.50 sick hours from 2014, seconded by Commissioner Hellberg, all in favor.**

**Motion by Commissioner Hellberg, to appoint Joan Day as custodian for 2015 with a 3% raise and up to 25 hours per week, seconded by Commissioner Campo, all in favor. Position summer landscaper, winter help at HQ's and fill in vacations.**

**Motion by Commissioner Campo, to appoint full-time first responders: S. Blum, T. Gruosso, G. Desilva, J. Fallon, D. Worrell H. Messana, J. Gropper and Z. Kiss (on military leave) and the following part-time / per diem employees: R. Bonner, B. Brown II, E. Doherty, J. Eck, J. Guerrero-Brown, L. Felice, E. Messana, P. Homan, B. Jeffrey, J. Killoran, C. Kinzie, B. Letourneau, B. Lionetti, E. Magaliff, N. Sadowsky, H. Scally &, E.Zalewski, seconded by Commissioner Lobocchiaro, all in favor.**

**Full-time employees to get the following 10 paid holidays-New Years Day, Martin Luther King Day, Presidents Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Columbus Day, Veteran's Day, Thanksgiving & Christmas Day. Board approves.**

**Commissioner Pirozzi made a motion to hold the regular monthly meetings of Ridge Fire District on the second Monday and the fourth Monday of each month at 7:30pm, except when the regularly scheduled meeting falls on a holiday, said meeting can be moved to the following Tuesday if needed or can be cancelled, motion seconded by Commissioner Lobocchiaro, all in favor. Attorney Ring will publish yearly meetings in Newsday, Board approves.**

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**Motion made by Commissioner Campo to continue membership in the following Associations for the year 2015 and to pay dues as per statements received: Association of Fire Districts of the State of New York; Suffolk County Fire Districts Association; Brookhaven Town Fire Districts Association; N.Y. State Association of Fire Chiefs; L.I. Fire Districts Legislative Committee, Brookhaven Town Fire Chiefs Association, NFPA for District and Chief's office, Brookhaven Town Volunteers Museum and Fire District Managers Association, any others approved by board during the coming year, seconded by Commissioner Pirozzi, all in favor.**

**Motion by Commissioner Lobocchiaro, to re-enter into contract with the Suffolk County Board of Elections for use of district buildings in 2015, seconded by Commissioner Campo, all in favor.**

**Motion by Commissioner Hellberg, to enter into contract with Brookhaven Town Highway Department for 2015, seconded by Commissioner Campo, Commissioner Lobocchiaro abstains from vote, board approves.**

**Board of Commissioners discussed hall rental fee for the year 2015. Present rental fee is \$700.00 with additional \$100.00 refundable security if there is no damage & hall is left clean. Also \$50.00 fee for standby fireperson for first 5 hours, with additional charge of \$15.00 per hour or part of hour over 5 hours. One million dollar insurance certificate, naming Ridge Fire District as additional insured for day of use is also required. There are to be no hall rentals in the month of December. Motion by Commissioner Campo to keep the rental rate to \$700.00, seconded by Commissioner Pirozzi, all in favor.**

**Commissioner Pirozzi made a motion that District Mileage reimbursement for 2015 will be Federal legal rate of \$.575. If Federal rate increases or decreases, District rate will be adjusted, additionally board approves the following per diem rates for drills, stand-bys and training maximum rate: \$5.00 breakfast, \$7.50 lunch and \$10.00 dinner, seconded by Commissioner Campo, all in favor.**

**Secretary T. Anderson read letter received from Fire Department with nomination results of December 11, 2014. Nominations: Chief Shawn Davis, 1<sup>st</sup> Assistant Chief Michael Gianmugnai, 2<sup>nd</sup> Assistant Chief Anthony Morabito & 3<sup>rd</sup> Assistant Chief Louis Kaiser, requested by Board of Commissioners to nominate the positions of 5-22-30; 5-22-31; 5-22-32 & 5-22-33.**

**Motion by Commissioner Pirozzi to accept Chief Shawn Davis, seconded by Commissioner Lobocchiaro. Board polled board approves.**

**Motion by Commissioner Campo to accept Chief Michael Gianmugnai, seconded by Commissioner Hellberg. Board polled board approves**

**Motion by Commissioner Pirozzi to accept Chief Louis Kaiser. Motion seconded by Commissioner Campo. Board polled board approves.**

**Note: Anthony Morabito declined to accept the position 5-22-32; therefore the board approved 3 chief positions for 2015.**

**Motion made by Commissioner Pirozzi to Grandfather the following Ridge Fire Department members: A. DiLorenzo, E. Maltseva, P. Cuti, D. Evans, S. Lenz, P. Travers, E. Deal, W. Schwabe, J. Giammatteo, J. Sibbald & M. Barone residing outside of District lines for the year 2015 with understanding that the Board of Commissioners will not accept more than 25% of membership out of District,**

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exception will be made for Rescue only, seconded by Commissioner Campo, all in favor.

Discussion held regarding letter received from Firefighter Brian Nowak regarding his new residence which is located outside of the Ridge Fire District. Due to the distance (google maps) that his residence is from Company #3 (6.3 miles) and from Company #2 (5.5 miles) the Ridge Board of Fire Commissioners does not approve his request to continue as a member of Ridge Fire Department. The board recommends he resign from Ridge Fire Department and join another fire department. The board would be happy to submit a letter of recommendation. The board was polled regarding this recommendation with Commissioners Pirozzi, Campo and Scuttina in favor and Commissioners Hellberg and Lobocchiaro against.

Motion by Commissioner Lobocchiaro to accept and inspect the 2014 Annual Treasurers Report at the March 9th, 2015 meeting, seconded by Commissioner Pirozzi, all in favor.

Chairman Scuttina stated that commissioner's assignments would be as following:

Comm. Hellberg: Hydrants, Physicals, Training requests, Installation dinner, Collective bargaining member, LED signs, Back-up House Commissioner #3.

Comm. Lobocchiaro: House Commissioner #3, Policy Review/Updates, District HR issues back-up, Construction plans for district upgrades, Public relations to include elected officials Cameras & FOB program back-up.

Comm. Campo: House Commissioner #1, Radios/Communication issues, District vehicles, Leo- district mechanic, MC program at installation dinner.

Comm. Scuttina: House Commissioner #2, District HR issues, Collective bargaining member, district employee work schedules except for mechanic. Insurance issues (LOSAP, etc), Back up house Commissioner #1, Installation dinner back-up.

Comm. Pirozzi: IT issues, Cameras & FOB programs, back-up House commissioner #2. Fire/EMS reports to state. LED signs back-up.

Motion by Commissioner Pirozzi to set the Budget hearing to be held October 20th, 2015 the third Tuesday of October, seconded by Commissioner Lobocchiaro, all in favor.

A motion to enter into a executive session by Commissioner Lobocchiaro at 7:55pm to discuss a HR member matter. Seconded by Commissioner Campo all in favor. Out of executive session at 8:05pm.

Motion to adjourn at 8:08 pm by Commissioner Lobocchiaro, seconded by Commissioner Campo, all in favor.

Respectfully submitted,

Teresa Anderson / Colleen Pearsall  
Secretary/ Treasurer

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